

Eden Killer Whale Museum Management Committee
Incorporated



CONSTITUTION
Effective 27th September 2014

EDEN KILLER WHALE MUSEUM MANAGEMENT COMMITTEE INC
CONSTITUTION
Effective as of 27/09/2014

1. Preliminary

1.1 The name of the organisation shall be "**The Eden Killer Whale Museum Management Committee Incorporated herein called the Committee**".

2. Objects

The objects of the Committee are:

- (a) To encourage the study of history, both of the Eden district in particular and Australia in general.
- (b) To manage, maintain and enlarge the Eden Killer Whale Museum.
- (c) To promote the compilation of authentic records relating to the Eden District and of Australia in relation to it.
- (d) To acquire either by purchase, donations or otherwise, and present for use of the Committee, books, manuscripts, stamps, coins, print pictures, lantern slides relics and all such objects and materials as may be considered by the Committee to have a bearing on Australian History and form, furnish and maintain libraries, picture galleries and archives as adjuncts to the Eden Killer Whale Museum.
- (e) To raise funds publicly and through government and local government sources for the purchase and housing of such collections and records.
- (f) To make the collections and records available for research by students in accordance with Committee's access policy.
- (g) To promote interchange of information among members of the Committee by lectures, readings, discussions and exhibitions of historical treasure.
- (h) To print, publish and circulate journals, periodicals, books, pamphlets and other literary publications as may be seen conducive to the objects of the Committee and for educational purposes.
- (i) To publicise the Eden Killer Whale Museum and the Committee's activities generally.
- (j) To provide social intercourse for members.
- (k) To support other areas of the arts.
- (l) To carry out such other activities as may be determined as conducive to the attainment of the above objectives.

3. Membership

- 3.1 Subject to this constitution, the members of The Eden Killer Whale Museum and Historical Society immediately prior to incorporation, shall be members of the incorporated body, together with such other people as the Committee admits to membership.
- 3.2 Any person shall be entitled to be nominated for membership to the Committee; however the Executive Panel Members must reside within the Bega Valley Shire.
- 3.3 Members shall be admitted into one of the following categories:
- (a) Member of the Committee; or
 - (b) Associate Member of a Special Purpose Group; or
 - (c) Honorary Life Member of the Committee; or
 - (d) Honorary Associate Member of the Committee; or
 - (e) Institutional Member of the Committee; or
 - (f) Such other class or classes of membership as the Committee shall from time to time determine.
- 3.4 Individual persons who support the objects of the Committee may be admitted as a Member of the Committee.
- 3.5 Individual persons who support the objects of the Committee may be admitted as an Associate Member of a Special Purpose Group.
- 3.6 Honorary Life Members shall be persons who have given outstanding service to the cause of Committee and who are elected to this category of membership by the Members of the Executive Panel meeting *in camera*. Honorary Life Members are not required to pay membership fees but retain the privileges of Membership of the Committee.
- 3.7 Honorary Associate Members shall be persons invited by the Committee, the President or his / her delegated nominee to become an Honorary Associate Member for a determined and preset period because of service, historical interest or special qualifications likely to assist in carrying out the objects of the Committee. Honorary Associate Members shall be exempt from the payment of subscriptions, have all the privileges of membership exclusive of voting and eligibility for office. A register of these members shall be kept, recording the purpose, the date and time commenced and the date and time of completion.
- 3.8 Institutional Members shall be any body corporate or unincorporated association that supports the objects of the Committee. An Institutional Member may, by written notice, appoint an individual person as its nominee. The nominee shall be eligible to hold office or be a Member of the Committee. The nominee shall be entitled to cast the vote and in all other respects represent the Institutional Member at meetings. An Institutional Member is entitled to one vote per membership and membership fees will be payable as pursuant to Section 3.14.
- 3.9 Members shall have the right to attend, to speak at and vote at any Ordinary General Meetings and Annual General Meetings of the Committee.
- 3.10 Members shall have the right to be nominated for election to the Committee and subject to Section 3.2 hold office as a member of the Executive Panel and to enjoy any other benefits of membership that may from time to time be provided by the Committee.
- 3.11 Associate Members admitted to Special Purpose Groups within the Committee can attend Ordinary General Meetings of the Committee as an observer, but shall have no right to vote at

- any meeting of the Committee, at any election of the Committee, or nominate for or hold office as a member of the Executive Panel of the Committee. Membership to Special Purpose Groups shall be applied for as in Section 3.12.
- 3.12 Special Purpose Groups may be arranged or disbanded at an Ordinary Meeting of the Executive Panel, by a simple majority.
- 3.13 Every nomination for any category of membership of the Committee shall be dealt with for acceptance or rejection at an Ordinary Meeting of the Executive Panel following the lodgment of the nomination on the prescribed nomination form.
The nomination form shall contain the full name, address, contact numbers and E-Mail address (where applicable) of the nominee and be signed by the proposer and seconder of the nomination.
In the event of the rejection of the nomination at an Ordinary Meeting of the Executive Panel, nominees shall have the right to refer to the matter to a Special Meeting of the Executive Panel for resolution.
- 3.14 The annual fee for membership of the Eden Killer Whale Museum Management Committee Incorporated shall be payable in advance for each ensuing financial year, commencing on the 1st July. Membership fees for the ensuing year will be set at the June Ordinary General Meeting of the Committee.
Where a nomination has been approved at an Ordinary Meeting of the Executive Panel within the period 1st March to 30th June of any year, and at the discretion of the Executive Panel, the annual fee for membership for the ensuing financial year will be waived.
- 3.15 All members whose subscriptions are unpaid by the 30th September in any year, shall thereupon cease to be members of the Committee, except in cases where temporary absence from the district has been notified to the Committee, when the member so absent shall be deemed to be an honorary member and so entitled to resume their privileges on renewal of their yearly subscription within three months of their return to the district. Members whose names have been struck off the register for the reason of non-payment of subscription may, however, be re-admitted by consent of the majority of a General Meeting of the Committee on payment of all arrears.
- 3.16 The Committee shall have the right to expel any member by virtue of a majority of three-fourths of the votes given at a Special General Meeting called for that purpose.
- 3.17 A register of members shall be kept by the Committee, showing the name, address and date of commencement of the membership of each member. Provision for noting the cessation of membership shall also be contained in the register.
- 3.18 Subject to Section 3.2, an employee of the Committee is entitled to membership of the Committee or Associate Membership of any Special Purpose Group established by the Committee, but shall have no right to vote at any meeting of the Committee, at any election of the Committee, or nominate for or hold office as a member of the Executive Panel of the Committee.
Staff however may undertake specific duties or be appointed to particular roles as a consequence of their membership of the Committee or any Special Purpose Group established by the Committee.
- 3.19 A person ceases to be a member of the Committee or of a Special Purpose Group if the person:
- (a) dies, or
 - (b) resigns membership, or
 - (c) is expelled from the Committee or Special Purpose Group as per Section 3.14, or
 - (d) fails to pay the annual membership fee as per Section 3.13.

4. Disciplining of Members

4.1 Where the Committee is of the opinion that a member-

- (a) Has persistently refused or neglected to comply with a provision or provisions of these rules: or
- (b) Has persistently and wilfully acted in a manner prejudicial to the interests of the Committee may, by resolution-
- (c) Expel the member from the association, or
- (d) Suspend the member from membership of the Committee for a specified period.

4.2 A resolution of the Committee under clause 4.1 is of no effect unless the Committee, at a meeting held not earlier than 14 days and no later than 28 days after service on the member a notice under clause 4.1 confirms the resolution in accordance with this rule.

4.3 Where the Committee passes a resolution under clause 4.1, the Secretary shall, as soon as practicable, cause a notice in writing to be served on the member-

- (a) Setting out the resolution of the Committee and the grounds on which it is based;
- (b) Stating that the member may address the Committee at a meeting to be held not earlier than 14 days and not later than 28 days after service of the notice.
- (c) Stating the date, place and time of the meeting; and
- (d) Informing the member that the member may do either of the following-
 - (i) Attend and speak at that meeting;
 - (ii) Submit to the Committee at or prior to the date of the meeting written representations relating the resolutions.

4.4 At a meeting of the Committee held as referred to in clause 4.3 the Committee shall-

- (a) Give to the member an opportunity to make oral representations:
- (b) Give due consideration to any written representations submitted to the Committee by the member at or prior to the meeting; and
- (c) By resolution whether to confirm or to revoke the resolution.

4.5 Where the Committee confirms a resolution under clause 4, the Secretary shall, within 7 days after that confirmation, by notice in writing inform the member of the fact and the member's right of appeal under rule 5.

4.6 A resolution confirmed by the Committee in clause 4 does not take affect-

- (a) Until the expiration of the period within which the member is entitled to appeal against the resolution where the member does not exercise the right of appeal within that period, or
- (b) Where within that period the member exercises the right of appeal, unless and until the Committee confirms the resolution pursuant to the rule 5.4

5. Right of Appeal of Disciplined Member

5.1 A member may appeal to the Committee in a general meeting against a resolution, which is confirmed under rule 4.4 within 7 days after notice is served on the member by lodging with the Secretary a notice to that effect.

5.2 Upon receipt of a notice from a member under clause 5.1 the Secretary shall notify President who shall convene a general meeting of the Committee to be held within 20 days after the date which the Secretary received the notice.

- 5.3 At a general meeting of the Committee convened under 5.2
- (a) No business other than the question of the appeal shall be transacted,
 - (b) The Secretary (on behalf of the Committee), and the member shall be given the opportunity to state their respective cases orally or in writing or both; and
 - (c) The members present shall vote by secret ballot on the resolution should be confirmed or revoked.
- 5.4 If at the general meeting the Committee passes a special resolution in favour of the confirmation of the resolution, the resolution is confirmed.

6. Regular and Special Meetings

- 6.1 Meetings of members shall be held at such times and places as shall be directed by the Executive Panel from time to time.
- 6.2 The Executive Panel shall, on the requisition of not less than 5 per cent of the total number of members, convene a special general meeting of the Committee.
- 6.3 A requisition of members for a special general meeting: -
- (a) Shall state the purpose or purposes of the meeting;
 - (b) Shall be signed by the members making the requisitions;
 - (c) Shall be lodged with the Secretary; and
 - (d) May consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- 6.4 If the Executive Panel fails to convene a special general meeting to be held 1 month after the date on which a requisition of members for the meeting is lodged with the Secretary, any one or more of the members who made the requisition may convene a special meeting to be held not more than 3 months after that date.
- 6.5 A special general meeting convened by a member or members as referred to in clause 6.4 shall be convened in a manner as nearly as is practicable in the same manner as general meetings are convened by the Executive Panel and any member who thereby incurs expense is entitled to be reimbursed by the Committee for any expense incurred.

7. Annual General Meetings

- 7.1 The Committee shall, at least once in each calendar year and within a period of three months after the expiration of each financial year of the Committee, convene an Annual General Meeting of the members.
- 7.2 In addition to any other business which may be conducted at an Annual General Meeting, the business of an Annual General Meeting shall be: -
- (a) To confirm the minutes of the last preceding Annual General Meeting and any special preceding Annual General Meeting held since that meeting.
 - (b) To receive the Committee reports upon the activities of the Committee during the last preceding financial year.
 - (c) To receive and consider the Treasurer's financial statements for the year ended 30th June preceding.
 - (d) Consider and if necessary take action with reference to any business or motion of which due notice may have been given or which the majority of those present may determine to entertain, not being inconsistent with the rules of the Committee.

- (e) Notice of any business or motion to be discussed at the Annual General Meeting shall be considered due if it be sent to the Secretary fourteen days at least before the date on which the Annual General Meeting shall be called.
- (f) To elect a President, two Vice Presidents, a Secretary and a Treasurer who shall become the Executive Panel. And, four (4) other full financial members who shall become members of the Executive Panel.
 - (i) The Executive Panel is authorized to fill any vacancies that become apparent during their period of elected office; and the person they so appoint, hold office as a panel member till the next Annual General Meeting (AGM).
- (g) To appoint an Auditor
- (h) To appoint a Public Officer

8. Duties

8.1 The duties of the various officers of the Committee and the executive shall be as follows: -

(a) The President.

Shall preside at all meetings of the Committee and the Executive Panel and shall have a deliberate and a casting vote. In the absence of the President either of the Vice Presidents shall preside and have the same vote. In the absence of the Vice Presidents the meetings shall elect a chairman from the members present.

(b) The Vice President.

Shall act in the position of President in his absence.

(c) The Secretary.

Shall keep the records and minutes of the Committee, to receive and answer all correspondence, to arrange with the President the business for consideration of the Committee, to give notice of all General and Special meetings and to assist with all matters connected with the affairs of the Committee and to do such other work as from time to time may be directed by the Committee.

(d) The Treasurer

Shall keep the books of account of the Committee; collect all monies of the Committee and lodge same, in the name of the Eden Killer Whale Museum Management Committee Incorporated in such a bank or Building Society as the Committee may from time to time direct; to prepare and bring forward before each meeting, once a month, a financial statement and to prepare and bring before the Annual General Meeting, once a month, a financial statement together with a balance sheet.

(e) The Executive Panel

Shall meet as determined by the President from time to time; oral or written notice of a meeting of the Committee shall be given by the Secretary to each member at least 48 hours (or such period as may be agreed upon by members of the Committee) before the time appointed for the meeting; shall set the membership fee prior to the Annual Meeting each year: shall appoint members to casual vacancies for the balance of the Committee Financial year.

9. Vacation of Office

9.1 The office of a member of the Executive Committee shall become vacant if the member-

- (a) Dies;
- (b) Ceases to be a member of the Committee;
- (c) Becomes insolvent under the meaning of the companies (N.S.W.) code;
- (d) Resigns office by notice in writing given to the Secretary;
- (e) Becomes of unsound mind or a person or estate is liable to be dealt with in any way under the law relating to mental health; or

- (f) Is absent without consent of the Executive Committee from all meetings of the Executive Committee held during a three month period.

10. Funds

10.1 General

- (a) The funds of the Committee shall be derived from membership fees as determined in accordance with rule 3.12 of this constitution and rules together with any fees paid under a contract with the Committee and any admission fees, grants, bequests, donations, interest, profits from the holding of events or from the sale of goods, and subject to any resolution passed by the Committee, such other sources as the Committee determines.
- (b) All money received shall be deposited as soon as practicable and without deduction to the credit of the Committee's General Fund.
- (c) The Committee shall, as soon as practicable after receiving any money, issue an appropriate receipt.

10.2 Management

- (a) Subject to any resolution passed by the Committee, the funds of the Committee shall be used in pursuance of the objects of the Committee in a manner as the Committee determines.
- (b) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by two members of the Executive Panel or employees of the Committee, being members or employees authorised to do so by the Executive Panel.
- (c) Notwithstanding the requirements of rule 10.2(b) payments from the Committee's General Fund, either by cheque or Electronic Funds Transfer can be signed or authorised by one member of the Executive Panel or one employee of the Committee, being members or employees authorised to do so by the Executive Panel.
- (d) Notwithstanding the requirements of rule 10.2(b) payments from any other account established and maintained by the Committee, either by cheque or Electronic Funds Transfer shall be signed or authorised by two members of the Executive Panel or by one member of the Executive Panel and an employee of the Committee, being members or employees authorised to do so by the Executive Panel.
- (e) The assets and income of the Committee shall be applied solely in furtherance of its above mentioned objectives and no portion shall be distributed directly or indirectly to the members of the Committee except as bona fide compensation for services rendered or expenses incurred on behalf of the Committee.
- (f) Notwithstanding the requirements of rule 10.2(a) the Committee may, by resolution, make gifts or donations, by cash or in kind to:
- any local individual or local community organization or group that has provided the Committee with labour, services or materials at either no cost or at a nominal cost; or

- any local individual or local community organization or group that seeks to make a positive contribution to the Eden community through various projects, festivals, functions, promotions or initiatives; or
 - any local individual or local community organization that, in the view of the Committee, is seeking to promote or enhance the well being of the community, and
 - local schools for the purpose of annual student awards.
- (g) In general a donation or sponsorship will only be approved where there is a net benefit to Committee or the Eden Community and where there is no attempt by any member of the Committee or its employees to obtain any undue or inappropriate influence.

10.3 Public Gift Fund

- (a) The Committee shall have a Public Gift Fund to receive and disburse gifts that have been made by the public (individuals and organisations) to support the museum activities. The Public Gift Fund must comply with section 78AB of the Income Tax Assessment Act 1936. A separate account shall exist solely for use by the Public Gift Fund.
- (b) All gifts, interest on gifts, income derived from donated property, and money obtained from the sale of donated property are to be deposited as soon as practicable and without deduction to the credit of the Public Gift Fund. Interest derived from deposits in the Public Gift Fund is to be deposited to the credit of the Public Gift Fund. No other moneys (including Corporate Sponsorship moneys) are to be deposited to the credit of the Public Gift Fund.
- (c) When gifted artefacts are received by the Museum they shall go immediately to the appropriate person for authentication, assessment, accession and their date of receipt. They shall be added to the museum collection solely for museum exhibition purposes only after approval at a Curatorial Meeting.
- (d) The Committee shall delegate administration of the Public Gift Fund to the Executive Panel. No member of the Committee may receive any payment for any services provided in connection with the administration of the Public Gift Fund.
- (e) All disbursements from the Public Gift Fund shall be made in accordance with the objects of the Committee, and shall not be influenced by the expressed preference or interest of a particular donor.
- (f) Statistical data about gifts to the Public Gift Fund are to be made available to the relevant Government Department within four months after the end of the Committee's financial year, and in the format required by that Department.
- (g) All payments made by the Committee from the Public Gift Fund are to be made by cheque and signed by any two formal signatories as appointed by the Committee.
- (h) In the event of the Public Gift Fund being wound up or if endorsement as a deductible gift recipient (if any) is revoked, any surplus assets of the Public Gift Fund, remaining after payment of liabilities attributable to it, shall be transferred to a fund, authority or institution with similar objectives to which income tax deductible gifts can be made and that is on the Register of Cultural or Environmental Organisation's maintained by the Australian Government.

10.4 Funds – Other Matters

- (a) Cash or Cheques which incorporate both Gifts and other payments to the Committee, are to be initially deposited to the General Fund. The Gift component is to be promptly transferred from the General Fund to the Public Gift Fund.
- (b) All moneys received by the Committee shall be deposited without deduction at the earliest possible date to the credit of the Committee's General Fund. Receipts for all moneys received shall be issued promptly. Receipts shall show the purpose for which the money was given. Receipts for moneys received into the Public Gift Fund shall include the details necessary to enable taxpayers to substantiate their subsequent claims for tax-deductibility for their gift.

10.5 Authorisation of Accounts for Payment

- (a) All accounts that have been received for payment shall be presented to and passed for payment at an Ordinary Meeting of the Executive Panel. Full details of all such approvals shall be entered in the Minute Book.

10.6 Audit

- (a) The Committee shall at its Annual General Meeting appoint a person who has not prepared or assisted with the preparation of the accounts and who meets the requirements of the Act, to carry out an annual audit of its financial records, and issue a certificate as to the correctness of such records.
- (b) The appointed auditor shall not:
 - Be a member of the Committee or any Sub-Committee or Special Purpose Group nor be closely related to a member of the Committee, Sub-Committee or Special Purpose Group;
 - Be an employee of the Committee;
 - Be a business partner, employer or employee of a Committee member; or
 - Be a spouse or dependant of any of the above.
- (c) If a vacancy arises in the position of Auditor before the annual audit has been completed, the Committee shall appoint another person who meets the requirements of rules 10.7(a) and 10.6(b) to carry out the audit.
- (d) The auditor shall examine all accounts, vouchers, receipts, books, etc., and furnish a report thereon to the members at the Annual General Meeting. Audits shall be conducted at regular intervals of not more than twelve months.
- (e) The Committee shall take reasonable steps to ensure that the audit is completed at least 14 days prior to the Annual General Meeting of the Committee.
- (f) The financial year of the Committee is:
 - the period of time commencing on the date of incorporation and ending on the following 30 June, and
 - each period of 12 months after the expiration of the previous financial year of the Committee, commencing on 1 July and ending on the following 30 June.

11. General

- (a) Every Individual Member, Honorary Life Member or the nominee of an Institutional Member shall have one vote. Voting by proxy shall not be permitted.
- (b) A quorum shall consist of members personally present and shall be as follows: -
- At any General Meeting five members.
 - At any Executive Panel Meeting three officers
 - At any Sub-Committee Meeting one more than half of the members of such Sub-Committee.
- (c) In the event of a quorum not being formed within thirty minutes of the hour for which any meeting shall have been called, it shall be in the power of the members then present to adjourn such meeting for any period not exceeding seven days and then *sine die* if no quorum present on the second occasion.
- (d) All meetings of the Committee shall be conducted according to the standing orders of the Commonwealth Parliament for the time being.
- (e) Once in every year the accounts of the Committee shall be examined and a certificate of correctness shall be given by an auditor, who shall have, at all reasonable times access to all books, papers and documents of the Committee. All letters forwarded by the Secretary as a result of a motion passed at a meeting of the Committee shall contain an exact copy of such motions as contained in the minute book.
- (f) No business prospectus, visiting card, advertisement or note heading of a Member of the Committee shall bear the title of the Committee or a reference to the fact that he is a member thereof. (No member of the Committee shall describe him as such or as holding any office or position in connection with the Committee or its Sub-Committees upon any printed or published document which does not deal with matter directly concerning the Committee or its Sub-Committees).
- (g) At all meetings, all questions (other than election of Officers) shall be decided by a show of hands, unless a ballot shall be demanded by any five members present. Should any decision by ballot be required, two scrutineers shall be appointed by the meeting.
- (h) The Statement of Objects (Section 2(a) to 2(m)), this Constitution and any By-Laws made under this Constitution may be altered, rescinded or added to only by special resolution of the Committee at an Annual General Meeting or a Special General Meeting called for that purpose, the notice for which resolution having been notified with the call to such meeting.
- (i) The Committee may employ such staff as it considers necessary and under such conditions as are approved by the Committee and in accordance with any relevant laws governing employment in the State of NSW. The Committee delegates the responsibility for the employment of staff to the Executive Panel.
- (j) The Committee must effect and maintain insurance for Public Liability, Personal Accident / Voluntary Workers, Workers Compensation, Contents and Collection or for any other reason the Committee shall from time to time determine or be obliged to hold. The Committee delegates the responsibility for insurance to the Executive Panel.
- (k) As per Section 7.2 (h) the Committee shall appoint a Public Officer at its Annual General Meeting or from time to time in accordance with the requirements of the Act. The Public Officer shall, if not already a member of the Committee, be entitled to attend meetings of the Committee, but if not a member of the Committee, shall have no right to vote. In the event of a vacancy arising in the position of Public Officer whether by removal from office or

for any other reason prescribed in the Act, the Committee or, if the Committee cannot meet, the Executive Panel shall immediately take such steps as are necessary to appoint another person as Public Officer in accordance with the requirements of the Act.

12. Common Seal

- (a) The common seal of the Committee shall be kept in the custody of the Public Officer.
- (b) The common seal shall not be affixed to any instrument except by the authority of the Executive Panel and the affixing of the common seal shall be attested by two members of the Executive Panel or one member of the Executive Panel and the Public Officer.

13. Records, Books and Documents

- (a) Except as otherwise provided by these rules, the Public Officer shall keep in his custody or under his control all records, books and documents relating to the Committee.
- (b) The records, books and other documents of the Committee shall be opened to inspection, free of charge, by any member of the Committee at any reasonable hour.

14. Delegation by Committee to Special Purpose Groups or Sub-Committees

- (a) The Committee may, by resolution or instrument in writing, delegate to one or more Special Purpose Groups or Sub-Committees (consisting of such member or members of the Committee as the Committee thinks fit) the exercise of such of the functions of the Committee as are specified in the Constitution, other than:
 - (i) this power of delegation, and
 - (ii) a function which is a duty imposed on the Committee by the Act or by any other law.
- (b) A function the exercise of which has been delegated to a Special Purpose Group or Sub-Committee under this clause may, while the delegation remains unrevoked, be exercised from time to time by the Special Purpose Group or Sub-Committee in accordance with the terms of the delegation.
- (c) A delegation under this clause may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the resolution or instrument of delegation.
- (d) Despite any delegation under this clause, the Committee may continue to exercise any function delegated.
- (e) Any resolutions made by Special Purpose Groups or Sub-Committees acting in the exercise of a delegation under this clause will not have any force or effect until the minutes of the Special Purpose Group or Sub-Committee containing such resolutions are received and adopted at an ordinary meeting of the Executive Panel.
- (f) The Committee may, by resolution or instrument in writing, revoke wholly or in part any delegation under this clause.
- (g) A Special Purpose Group or Sub-Committee may meet and adjourn as it thinks proper.

15. Liability of Members

- (a) The Liability of a member of the Committee to contribute towards the payment of the debts and liabilities of the Committee or the cost, charges and expenses of the winding up of the Committee is limited to the amount, if any, unpaid by the member in respect of membership of the Committee as required in rule 3.14.

16. Dissolution

- (a) The Committee shall be dissolved in the event of membership of less than five members or the vote of a three fourths majority of members present at a Special General meeting convened to consider such question.
- (b) In the event of the organisation being dissolved;
1. The collection is to be dispersed as follows:
 - a. Natural Science objects to the Australian Museum;
 - b. Artworks to the National Gallery of Australia;
 - c. Library to the Australian National Maritime Museum;
 - d. Balance of Collection to Powerhouse Museum; and
 - e. All objects on loan to the Museum at the time of dissolution will be returned to the owner or their designate.
 2. The assets to be dispersed as follows:
 - a. Furniture, equipment, fixtures and fittings sold and proceeds donated to Australian National Maritime Museum;
 - b. Conservation equipment and supplies to be distributed amongst members of the South East History Group Incorporated;
 - c. Retail and Wholesale Stock to be sold and proceeds distributed amongst local not-for-profit organisations as decided by committee.
 3. Custodial Archives to be returned to owners where possible.